

## **Ingrid Turner Photography Privacy Policy**

Thank you for visiting Ingrid Turner Photography's Data Protection Policy. You can use this website without the need to provide any personal data. If you want to enquire about any photographic services, or purchase prints from my shop then the processing of some personal data will be necessary.

This Policy explains when and why I collect personal information about people who visit my website, how I use it and keep it secure. The Policy may change from time to time, and by using my website, you're agreeing to be bound by this Policy.

### **Who is Collecting and can Access the Information?**

I am the controller of any data that passes through the website, and I am the only person who will have access to this information, and:

- I will not sell or rent your information to any third parties
- I will not share your information with third parties for any marketing purposes.
- I will not add you to any email marketing lists without your consent.

### **What type of information is collected?**

I obtain information through my website in three ways: anonymously, directly and by a third-party:

1. Anonymously: The anonymous information I collect may include your IP address, whether you are using a computer, a tablet or a phone, which country you are located, which website pages are accessed and how long you may spend looking at my website pages.
2. Directly: The direct information I collect is when you make an enquiry, or purchase prints. This will be your name, address, phone number and details about your event, organisation or the specifics of your commission.
3. Third Party: If you purchase a product or service from me using an online payment method, your card information is not held by me but it is collected by a third party payment processor via my website provider Wix who specialise in the secure online capture and processing of credit/debit card transactions. The only information I receive from the third party are notifications that a transaction has taken place, with the name of the payee, the date and the amount of the transaction.

### **How is your information used?**

I will hold your personal information on my systems for as long as is necessary for the relevant activity, or as long as is set out in any relevant contract you hold with me. Any information you provide will be used to:

- Carry out any obligations from any contracts that we enter in to.
- Seek your views or comments on the services I provide.
- Notify you of any changes to my services.

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## **Who has access to your information?**

The only person who has any access to any information which is collected through my website or any other communications is me – Ingrid Turner, and:

- I will not sell or rent your information to any third parties under any circumstances whatsoever.
- I will not share, sell or rent your information with third parties for any marketing purposes.

## **Direct Marketing**

I do not generate a newsletter, offer any subscriptions and do not generate bulk or direct mail shots for marketing. If I contact you, it will be about an enquiry you have made or any photographic services we have agreed upon. All communications will be sent directly from me to you.

## **Security Precautions**

When you provide any personal information, I take steps to ensure that it's treated securely to protect the loss, misuse or alteration of any information. My website is protected with SSL and a secure page a lock icon will appear on your web browser to show that the page is secure. Any information provided over the internet can never be guaranteed 100% secure. As a result, while I strive to protect your personal information, I cannot guarantee the security of any information you transmit to me, and you do so at your own risk.

Once I receive your information, I make our best effort to ensure its security, and where I have given you a password which enables you to access my website galleries, you are responsible for sharing this password.

Any sensitive information such as credit or debit card details is encrypted and protected with SSL by the third party responsible to taking payments.

## **Links to other websites**

My website contains links to other websites. This privacy policy applies only to the Ingrid Turner Photography website, so I cannot be responsible for the privacy policies and practices of other sites if you access them using links from my website.

## **Aged 16 or Under?**

If you are aged 16 or under, please get your parent or guardian's permission before you provide me with personal information.

## **Review of this Policy & Access to your Information**

I will keep this Policy under regular review, and the Policy was last updated in September 2020. If you are concerned about any information I have about you can send an email to: [ingrid@ingridturnerphotography.com](mailto:ingrid@ingridturnerphotography.com)